# Meeting 2020-11-10

Present: Emil, Ville, Gunnar, Roland, Johan, Gezim, Sandra  
Time: 14:15 – 16:15

# Ambition and backgrounds

* Emil Larsson – DVP, and ambition level 3
* Ville – DVP, ambition level 5
* Gunnar – DVP, ambition level 5
* Roland – security and network, ambition level 5
* Gezim – informatics, economics, and some database work ambition level 5
* Sandra – DVP – ambition level 3
* Johan – DVP, ambition level 3

# Notes

We took a picture of the entire group. We contacted the client and are awaiting an answer regarding setting up a meeting. We need more information regarding the actual assignment from the client before we can divide the work. We are making a PowerPoint.

Platforms we will use are github for version control, discord for communication, trello for project overview/scheduling and google drive for storage of documents.

# Questions

* If we decide to have a scrum master is it best if the project manager is the scrum master as well?
* Are there any additional roles that you recommend for this project type?
* Is there a template for how we should handle the documentation?
* In project planning should we just include the technical part or is it important to include more general areas?

# Roles

* Project manager – Emil Larsson
* Git manager – Gunnar Andersson